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LIBRARY
OF THE
UNIVERSITY OF ILLINOIS

WISCONSIN FREE LIBRARY COMMISSION
MADISON, WISCONSIN.

REPORTS OF PUBLIC LIBRARIES

JUNE, 1903.

APPROPRIATIONS AND EXPENDITURES

The following statistics are printed for the use of members of library boards in estimating the appropriations necessary for the support of the libraries with which they are connected, and for comparison of items in regard to income, expenditures and circulation.

It is in many cases advisable to put such figures before the common council when presenting the annual budget, either to show the generous support given the library in question, or in urging an increase in appropriation as reasonable.

Inquiries in regard to salaries are constantly made and these figures will probably be read with interest not only by librarians, but also by trustees to whom the question of library service and proper financial return for it seems very unsettled. The amount of money put into salaries is increasing each year. The average is still low, but the effect of library training and special preparation for such professional work is seen in better salaries, and still more strikingly in the greatly increased efficiency of the library and the gain in circulation and reference use. Statistics of hours, vacations, and training have also been compiled and may be had upon application.

The statistics in the following table are given as they were sent to the Commission in June, 1903. A few libraries still have insufficient business records and are unable to make accurate statements either of finance or circulation.

Trustees may form some opinion of the organization of their libraries by the reports which they send. Blanks in any library report indicate weak places, as even the smallest institution ought to have records sufficient for such a simple statement. The state law in regard to annual reports is as follows:

Section 935 as amended by chapter 96, of the laws of 1901. The said board of directors shall make an annual report, on or before the first day of July in each year, to the council or proper board stating the condition of their trust, the various sums of money received from the library fund and all other sources, and how much money has been expended, the number of books and periodicals on hand, the number added during the year, the number lost or missing, the number of books loaned out, and the general character of such books, with such other statistics, information and suggestions as they may deem of general interest, and they shall send one copy of this report to the Wisconsin free library commission. The said board shall also include in the said annual report the names of the directors whose terms expire at the time the report is made.

With the idea of simplifying the work of the librarian, forms for this report are sent out by the Commission. Three copies are mailed to each library, one for the council, one for the Commission, and one for filing.

The Commission is ready to give advice and assistance to any library in the state, and offers its services to the boards which need such help. It is the desire of the Commission that all libraries in the state shall be well organized. With that end in view a department of instruction has been established to give help through individual visits, institutes and summer schools.

Libraries which have received gifts from Mr. Carnegie are indicated by a superior "c." In accepting such gift each city has pledged an annual tax levy of ten per cent. of the amount received. In some cases the appropriation exceeds the requirements.

Following is a list of Mr. Carnegie's gifts to Wisconsin cities:

Antigo, $15,000; Baraboo, $15,000; Bayfield, $10,000; Beloit, $25,000; Berlin, $10,000; Chippewa Falls, $20,000; Columbus, $10,000; Eau Claire, $40,000; Fond du Lac, $30,000; Green Bay, $25,000; Hudson, $10,000; Janesville, $30,000; Kaukauna, $10,000; Madison, $75,000; Manitowoc, $25,000; Monroe, $12,500; Neenah, $10,000; Racine, $50,000; Rhinelander, $15,000; Sheboygan, $35,000; Sparta, $12,000; Stevens Point, $20,000; Superior, $50,000; Washburn, $15,000; Waukesha, $15,000.

At Janesville $10,000 was added to the Carnegie gift and at Neenah $15,000.

The report of the Portage library is printed in full as a model for librarians and to show what can be accomplished in a public library when the librarian and the board work together with zeal and enthusiasm.

	City control.	Population.	Tax, 1903.	Other receipts.	Total.	Expenditures. Books.	Binding.	Periodicals.	Salaries.	Volumes added, 1903.	Total volumes in library.	Borrowers, city.	Borrowers, country.	Circulation.	Librarian.
Algoma	....	1,738	$50 00	.....	$50 00	.....	.....	.....	$50 00	9	590	325	19	1,996	Lucy E. Thiard.
c Antigo	....	5,145	1,013 00	$36 70	1,049 70	$400 53	$125 40	$51 55	420 00	599	2,320	2,182	25	25,862	Clara H. Kunst.
Appleton	1897	15,085	2,464 14	882 84	3,346 98	585 14	136 15	138 25	1,470 00	819	7,765	3,473	27	48,103	Agnes L. Dwight.
Arcadia	1889	1,273	203 25	41 96	245 21	75 34	1 00	5 45	83 00	74	1,183	635	175	5,413	Olive M. Greene.
Ashland	....	13,074	*a*	.....	4,300 00	.....	.....	84 45	.....	387	4,737	1,824	10	20,002	Tryphena G. Mitchell.
c Baraboo	1897	5,751	1,500 00	68 11	1,568 11	333 66	50 60	39 75	300 00	413	4,629	1,226	2	26,588	Kate M. Potter.
c Bayfield	1886	1,689	889 15	53 18	942 33	132 42	23 10	61 44	380 00	129	3,000	526	34	6,248	Alice M. Hughes.
Beaver Dam	1885	5,128	1,505 01	1,134 15	2,639 16	380 03	68 50	99 55	962 50	333	8,091	654	....	22,651	Hattie A. Doolittle.
Belleville	1890	385	275 90	3 22	279 12	95 90	.....	.....	35 00	123	2,197	211	1	3,074	Mrs. Grace Knox.
c Beloit	1895	10,436	2,600 00	164 52	2,764 52	.....	.....	.....	.....	497	8,579	.....	....	43,454	Martha W. Bell.
c Berlin	....	4,489	*b*	271 00	.....	138 42	17 55	.....	125 00	170	2,500	2,158	11	5,032	Margaret Biggert.
Blk. Riv Falls	1871	1,938	200 00	116 21	316 21	54 40	.....	15 70	144 00	76	1,362	666	14	3,528	Anna C. Wylie.
Brodhead	....	1,584	*e*	.....	.....	57 02	.....	.....	35 00	108	1,195	470	....	3,000	Mrs. Emma C. Randall.
c Chip'wa Falls	1894	8,094	2,000 00	153 28	2,153 28	210 25	86 10	68 95	860 00	448	7,428	2,578	83	30,478	Belle Walrath.
Colby	....	657	80 00	10 47	90 47	29 00	.....	.....	26 50	37	562	.....	....	.....	Rena Young.
c Columbus	1901	2,319	700 00	1,165 18	1,865 18	220 80	41 20	37 00	470 00	251	2,704	894	29	14,013	Henriette von Briesen.
Cumberland	1898	1,328	280 92	20 74	301 66	151 88	.....	.....	67 00	185	1,230	400	1	7,057	Mrs. G. E. Carr.
Darlington	1899	1,808	300 00	252 79	552 79	.....	29 75	.....	108 00	125	1,490	.....	....	6,907	Isabella Bird.
De Pere	1896	4,038	833 78	42 53	876 31	.....	36 93	.....	240 00	286	2,840	1,112	3	14,501	Helen S. Mathews.
Dodgeville	1900	1,865	150 00	130 28	280 28	104 17	45 25	.....	50 00	141	948	700	....	1,498	Lina M. Johns.
Durand	1900	1,458	300 00	296 48	596 48	136 79	20 55	.....	57 50	160	1,351	.....	....	.....	Mrs. E. M. Dunlap.
E. Milw'kee	1903	512	50 00	11 44	61 44	54 27	.....	.....	.....	112	112	55	....	.....	Julia E. Olsen.
c Eau Claire	1878	17,517	4,000 00	141 97	4,141 97	829 23	294 47	237 75	1,993 02	1,228	13,539	6,826	12	45,214	Jean Hawkins.
Edgerton	1900	2,192	250 00	36 93	286 93	319 71	27 80	27 00	120 00	282	1,623	741	39	7,250	Mrs. Hannah Croft.
Elkhorn	1901	1,731	614 00	132 60	746 60	91 65	112 10	28 90	230 00	394	2,701	523	28	4,141	Edna L. Derthick.
Evansville	1899	1,864	200 00	340 75	540 75	139 32	33 40	38 90	180 00	191	2,865	1,012	....	11,930	Maggie Gillies.
Fairchild	1899	947	50 00	13 99	63 99	4 00	.....	2 90	.....	24	364	367	5	2,635	Ruth Hood.
c Fond du Lac	1877	15,110	2,500 00	129 85	2,629 85	491 76	326 87	132 95	1,272 00	782	20,495	4,456	8	43,352	Emma E. Rose.
Ft. Atkinson	1892	3,043	250 00	19 68	269 68	131 23	26 95	45 35	157 30	126	2,540	1,478	....	11,065	Sue C. Nichols.
Galesville	....	862	*a*	.....	.....	2 91	.....	.....	.....	71	174	125	25	916	B. May Currier.
Grand Rapids	....	4,493	1,000 00	695 41	1,695 41	411 78	.....	.....	.....	357	5,298	1,645	....	19,585	Edith L. Rablin.
c Green Bay	1888	18,684	2,500 00	200 37	2,700 37	416 46	205 33	92 98	947 50	583	9,989	2,500	....	49,616	Deborah B. Martin.
Hartland	1897	629	.....	86 35	86 35	.....	14 65	.....	.....	57	727	448	..	2,262	Mabel V. Hansen.
Hayward	1887	3,741	12 43	1 00	13 43	108 35	.....	50 15	300 00	165	3,023	429	30	4,774	Christine Goulette.

a. No tax. *b.* Has voted $1,000 tax this year. *c.* Carnegie gift. *d.* Supported by income from endowment. *e.* Income through school fund.

Library Report—Continued.

	City control.	Population.	Tax, 1903.	Other receipts.	Total.	Expenditures. Books.	Binding.	Periodicals.	Salaries.	Volumes added, 1903.	Total volumes in library.	Borrowers, city.	Borrowers, country.	Circulation.	Librarian.
Hillsboro	1898	785	$300 00	$28 50	$323 50	$150 00	.....	$25 00	.....	83	683	.....	....	.....	R. T. O'Neil.
Horicon	1900	1,376	300 00	2 98	302 98	30 25	.....	26 80	.....	239	1,152	595	....	.....	Clara B. Carr.
Hortonville	....	913	.....	16 82	16 82	14 50	.....	.....	.....	31	89	45	....	172	Anna Ritger.
c Janesville	1884	13,185	3,500 00	98 91	3,598 91	477 23	$272 80	121 00	$1360 00	594	15,654	1,102	....	32,757	Mrs. Louise S. Best.
Johnson's Ck	....	3,043	78 25	12 49	90 74	96 44	4 40	9 25	.....	314	.....	70	....	.....	Grace R. Mansfield.
c Kaukauna	1899	5,115	824 65	102 02	926 67	289 95	.....	38 35	384 00	385	2,716	1,595	4	18,654	Lillian E. Bell.
Kenosha	1889	11,606	10,251 40	247 48	10498 88	.....	.....	.....	.....	1,466	13,007	3,345	....	56,364	Mrs. Clara P. Barnes.
Kilbourn	1898	1,134	224 00	14 95	238 95	.....	.....	.....	.....	280	1,451	397	31	7,094	Lillian Ramsey.
La Crosse	....	28,895	1,500 00	913 40	2,413 40	313 94	252 00	42 95	1,182 50	504	13,343	4,973	....	34,318	Annie E. Hanscome.
Lake Geneva	1899	2,585	1,000 00	89 05	1,089 05	.....	75 00	.....	518 00	1,201	3,852	695	50	9,773	Gertrude J. Noyes.
Lake Mills	1902	1,387	500 00	14 15	514 15	5 90	.....	.....	24 00	.....	1,471	560	....	6,087	Clara M. Mosher.
Lancaster	1901	2,403	604 99	47 55	652 54	200 00	52 25	58 95	145 00	306	1,690	1,132	..	17,919	Bessie McNair.
c Madison	1875	19,164	5,250 00	466 42	5,716 42	1,042 67	526 10	208 83	.....	1,580	18,275	6,260	....	75,342	Julia A. Hopkins.
c Manitowoc	1900	11,786	2,224 15	113 02	2,337 17	352 56	70 30	86 28	1,022 75	366	6,513	3,900	2	35,762	Florence C. Hays.
Marinette	1878	16,195	3,500 00	481 08	3,981 08	962 14	277 38	140 01	1,425 55	1,107	6,668	3,735	....	43,517	Julia E. Elliott.
Marshfield	1899	5,240	672 18	556 07	1,228 25	747 28	127 45	48 45	735 00	1,026	2,956	1,449	39	15,675	H. Della Ellinwood.
Mazomanie	1899	902	50 00	61 60	111 60	33 49	29 80	.....	.....	132	397	267	23	.....	Edna Woolrich.
Medford	1903	1,758	.....	239 58	239 58	6 75	.....	.....	120 00	141	1,246	499	....	5,048	Joanna Hislop.
Menasha	1897	5,589	2,217 50	443 58	2,661 08	488 89	.....	46 50	740 98	510	4,824	1,528	19	20,982	Lucy L. Pleasants.
Menomonie	....	5,655	400 00	.....	400 00	.....	.....	.....	.....	568	8,536	2,373	174	31,978	Stella Lucas.
* Merrill	1891	8,537	a	524 88	524 88	379 85	55 65	65 65	.....	532	8,305	1,238	23	36,369	Janet Russell.
Milwaukee	1878	285,315	55,002 32	2,383 98	57386 30	14870 17	3,463 63	1,224 95	33938 03	14,962	145,781	26,731	....	545466	Geo. W. Peckham.
Mineral Point	....	2,991	150 00	250 00	400 00	103 83	85 00	.....	50 00	292	3,574	598	2	13,000	Bertha Brown
Mondovi	1902	1,208	300 00	453 68	753 68	252 78	26 00	32 60	.....	1,170	1,139	451	56	4,743	Mrs. C. McGregor.
c Monroe	....	3,927	1,250 00	45 59	1,295 59	530 28	81 93	54 50	420 00	703	5,541	1,566	6	17,067	Katherine A. Smock.
Mosinee	...	657	a	222 45	222 45	.....	.....	.....	.....	155	1,266	228	10	4,612	Clara Boyd.
c Neenah	1884	5,954	1,218 50	111 16	1,329 66	227 55	37 25	21 85	483 29	355	8,426	1,453	55	25,546	Zana K. Miller.
Neillsville	1897	2,104	601 01	55 19	656 20	242 99	91 50	.....	182 00	320	2,428	1,121	25	11,945	Mame Woodward
New London	1899	2,742	150 00	10 26	160 26	.....	25 00	.....	120 00	.....	.....	606	21	.....	Jennie Radkey.
North Freedom	1899	485	40 00	38 95	78 95	36 44	.....	.....	24 00	41	301	181	1	.....	Susie Petteys.
N. Greenfield	....	5,814	a	83 00	83 00	38 00	.....	.....	25 00	20	200	39	....	.....	Carl Conrad.
North Milw'kee	1898	1,049	275 00	8 26	283 26	93 46	6 00	6 45	.....	131	648	359	2	3,419	Annie G. Godfrey.
Oakfield	1899	1,471	250 00	16 39	266 39	99 41	13 00	9 57	52 00	108	792	428	2	4,901	Nellie Raymond.
Oconomowoc	....	2,880	a	192 72	192 72	.....	.....	3 50	150 00	550	3,476	1,513	87	15,300	Gabriella Ackley.

*Salary of librarian paid by city.

Oconto	1903	5,646	1,500 00	.....	1,500 00	.....	.....	.....	720 00	.....	2,500	1,179	..	g2,013	Elizabeth B. Wales
Omro	1902	1,358	30 00	295 92	325 92	191 47	.....	.....	.....	374	359	441	58	6,149	John S. Shelp.
Oshkosh	1895	28,284	4,000 00	3,532 30	7,532 30	2,283 05	309 65	134 35	1,832 10	2,555	14,463	5,935	...	89,072	Emily Turner.
Plymouth	1901	2,257	661 20	91 67	752 87	145 74	31 80	26 50	224 00	281	1,413	740	130	11,727	Mrs. E. C. Ames.
Portage	1902	5,459	1,400 00	141 67	1,541 67	718 12	171 75	70 55	515 00	965	3,995	1,943	132	26,376	Mrs. W. G. Clough.
Pt. Washington	....	3,010	200 00	.....	200 00	50 00	.....	30 00	25 00	50	470	415	....	.....	Edwin R. Smith.
Prairie du Sac	1901	656	250 00	5 33	255 33	46 77	4 00	15 95	57 70	69	365	253	35	2,982	Ruth Hutchins.
Prescott	....	1,002	100 00	35 33	135 33	82 68	.....	.....	.....	128	612	324	....	.....	E. H. Wallace.
c Racine	1897	29,102	5,000 00	189 13	5,189 13	966 48	182 43	149 65	1,264 75	1,131	9,738	4,460	6	45,984	Mary J. Calkins.
Reedsburg	1899	2,225	400 00	20 50	420 50	135 55	22 80	41 60	150 00	211	2,653	931	1	9,703	Hattie C. Swetland.
c Rhinelander	1898	4,998	1,000 00	75 13	1,075 13	255 72	121 95	24 95	640 00	414	2,189	916	92	18,089	Mary A. Smith.
Rib Lake	....	1,698	.....	159 50	159 50	12 00	.....	10 16	65 00	10	489	51	....	161	Anna M. Kennedy.
Rice Lake	1897	3,002	1,000 00	.....	1,000 00	479 22	65 65	21 23	212 05	585	2,278	648	6	10,685	Mrs. James Robbins.
Richland Center	1898	2,321	475 00	129 40	604 40	98 02	17 95	40 75	240 00	237	1,510	1,855	....	14,178	Mrs. G. H. Stewart
Ripon	1898	3,818	1,026 25	51 47	1,077 72	109 28	71 25	25 00	356 00	254	3,330	1,520	..	.....	Frances P. Scribner.
Seymour	1901	1,026	a	69 91	69 91	35 34	.....	.....	.....	139	665	53	9	3,307	Cora M. Lampson.
Shawano	1899	1,863	.....	137 50	137 50	68 05	10 35	.....	28 25	33	842	671	28	1,651	Alice M. Roberts.
c Sheboygan	1897	22,962	3,503 58	534 99	4,038 57	582 51	86 42	94 55	970 00	830	6,533	5,937	....	41,169	Bertha Marx.
Shiocton	....	.....	25 00	15 00	40 00	30 00	.....	.....	.....	144	250	242	194	.....	B. G. Pembleton.
So. Milwaukee	1899	3,392	100 00	10 00	110 00	22 47	13 95	.....	37 50	27	300	129	....	.....	M. Hofmann.
c Sparta	1874	3,555	1,151 26	33 35	1,184 61	264 20	59 70	23 85	200 00	158	4,314	1,052	....	16,889	Jennie Scouten.
Spring Green	1897	621	100 00	.....	100 00	.....	.....	.....	.....	67	414	178	...	914	Henrietta Watson.
Stanley	1900	2,387	800 00	28 13	828 13	42 69	41 45	57 60	409 00	168	2,019	820	83	10,082	Martha E. Dunn.
c Stevens Point	1897	9,524	925 00	272 65	1,197 65	286 77	.....	.....	420 00	317	5,026	3,673	....	45,995	Mollie L. Catlin.
Stoughton	1901	3,431	1,067 86	41 17	1,109 03	409 39	59 00	49 73	240 00	558	1,683	1,179	25	14,564	Hilda Bjoin.
Sun Prairie	1901	938	26 00	36 15	62 15	44 58	18 60	.....	11 00	79	287	139	15	2,225	Letta Veerhusen.
c Superior	1899	31,091	5,000 00	150 23	5,150 23	1,466 35	330 47	230 35	2,124 91	1,554	15,090	3,863	....	45,596	Grace O. Edwards.
Thorp	1898	838	75 00	123 28	198 28	93 88	32 67	.....	36 00	209	876	.....	....	.....	Mrs. W. S. Parks.
Token Creek	....	.....	.....	20 00	20 00	18 00	.....	.....	.....	12	192	18	....	....	Mary F. Connor.
Tomah	1902	2,840	f 400 00	314 42	714 42	213 55	50 45	9 60	50 00	301	1,240	664	19	7,875	C. W. D. Voswinkel.
Two Rivers	1892	3,784	750 00	194 50	944 50	160 21	44 41	35 01	420 00	225	3,138	.....	....	15,018	Lizzie G. Baetz.
Viroqua	1898	1,950	800 00	.....	800 00	171 82	.....	.....	260 00	.....	1,970	1,844	....	8,290	Anna E. Turner.
c Washburn	1891	6,814	1,500 00	10 42	1,510 42	519 26	10 10	84 97	450 00	477	2,630	1,115	17	14,236	Mrs. May Greenwood.
Waterloo	..	1,137	.....	292 61	292 61	21 44	.....	.....	.....	45	500	90	10	.....	Anna Joice.
Watertown	1902	8,437	1,505 00	4,955 61	6,460 61	1,921 29	.....	69 80	364 00	2,707	2,707	1,379	4	12,275	Maud R. Macpherson.
c Waukesha	1900	7,419	1,000 00	2,529 95	3,529 95	348 09	64 10	16 00	360 00	533	3,207	1,482	4	15,915	Fannie L. Ells.
Waupaca	1899	2,912	450 00	158 71	608 71	205 65	37 20	39 45	170 00	264	1,849	2,954	7	13,882	Winnefred Bailey.
Waupun	1897	3,185	500 00	.....	500 00	213 58	102 08	15 00	150 00	336	7,688	1,225	25	.....	Mrs. Sarah P. Doney.
Wausau	1897	12,354	600 00	76 13	676 13	.....	.....	.....	375 00	400	3,834	3,203	40	17,516	Nellie Silverthorn.
Wauwatosa	1898	2,842	700 00	206 06	906 06	242 67	26 15	64 25	.....	380	4,225	375	34	7,777	Mrs. Agnes B. Roddis.
West Bend	1902	2,119	200 00	176 61	376 61	184 63	9 30	13 85	125 14	177	1,713	765	....	7,953	Anna Klumb.
Westby	1903	524	a	170 59	170 59	81 55	.....	13 50	.....	.....	202	130	....	.....	Maud H. Barnes.
Whitehall	1899	600	200 00	180 04	380 04	38 94	47 90	25 40	325 00	83	1,379	555	....	2,698	Clarence J. VanTassel.
Whitewater	1899	3,405	625 00	84 90	709 90	626 17	159 76	54 15	341 67	713	3,625	1,976	7	21,247	Ella A Hamilton.

a. No tax. *c.* Carnegie gift. *f.* Increased to $700 this year. *g.* Circulation for July.

REPORT OF THE PORTAGE FREE LIBRARY.

To the Board of Directors of the Free Public Library of the City of Portage:

Herewith is submitted the second annual report of the librarian for the year ending June 30, 1903.

The usual statistical tables will be found accompanying this report.

Circulation. The record of the library during the past year has on the whole sustained the promise of the year preceding. As predicted, the daily circulation and attendance was less than during the first five months when the conditions were abnormal, and many were drawn in to see the new building and library; but this was to be expected and is the history of all new libraries. The total circulation, however, is 26,376, an increase of 3,633 over that of last year. The new accessions number 965 volumes; the new reader's cards 448. The total number of books in the library to date is 3,995 and the total number of reader's cards in force 2,075, of which 132 are held by country readers.

The hope expressed a year ago that the standard and grade of books read might be raised has been realized, as shown by the fact that the percentage of fiction read has been reduced from 77.7 per cent. of the total circulation to 72.7, a reduction of 5 per cent. Viewed from the other side, this means an increase of one-fourth in the amount of non-fiction read. As an incentive to read the better class of books we have adopted the plan of issuing to each reader a non-fiction card in addition to the regular card, thus enabling him to draw two books at one time provided that one be non-fiction.

New books. An important addition to the library during the past year has been the 120 volumes of periodicals that have been bound and placed upon the shelves. Our files are far from complete in many of the most important and useful magazines; but these we hope to fill in as soon as possible, on account of their great value in school work and general reference.

In adding to the library attention is paid to the expressed wishes of its patrons, while at the same time an effort is made to keep to a high standard the grade of books selected.

In accordance with the plan adopted last year especial attention is paid to works on natural science, and results are gratifying as shown by the number in circulation. Another line of books that is well represented is that of American history, which has recently been enriched by the gift of 27 volumes by the Daughters of the American Revolution.

Renting collection.—The renting collection has proved very satisfactory, especially to a class of readers who are perfectly willing to pay rental for a new book that they otherwise might not be able to secure for months, while at the same time the general public has a better chance to secure the free copies of the same book that circulate from the shelves. I would suggest that the rent from this source be made a fund by itself to be applied to

the purchase of such books and that the moneys received and paid out no longer be treated as a part of the general receipts and expenditures.

Reading room.—The reading room has been used more than last year, especially by pupils of the schools and members of the literary clubs. The high school debating society has been instrumental in sending in a considerable number of constant readers; while the literary clubs have assisted, in offering prizes to pupils for biographical and historical sketches involving library research.

School work.—The teachers have shown a disposition to co operate with the librarian in making the library most useful to pupils in extending and supplementing the work of the class room. The reading of children is liable to be aimless and indefinite. The advice and direction of teachers is needed to shape both the library and home reading so as to correlate it with the work of the schools and secure the best results from it. Typewritten lists of books have been prepared and sent to the lower grades to assist teachers and pupils in the selection of books. Several of the teachers are giving pupils reference work to do in the library. We hope, in the year to come, this will be more general. Special teachers' cards are issued to teachers on which they may draw for an indefinite period an indefinite number of books, such as are peculiarly suitable for use in connection with their school work. Most of the teachers have availed themselves of this privilege and seemingly value it.

Club work.—In the work of women's clubs, the library has endeavored to assist by preparing typewritten reference lists and posting the same, with the printed study programs furnished by the clubs, upon the bulletin boards and by reserving for a time such books as may be needed for their special work.

Bulletins and exhibits.—Anniversaries and special days have been observed with appropriate displays upon the screens. Notable among screen displays have been those made in connection with the schools. In answer to our solicitation for a series of valentines, the different grades responded and sent in a collection designed and drawn by the pupils Later an interesting and highly commendable display of penmanship was made in which all the grades of both public and parochial schools took part. These displays proved very interesting to young and old, and undoubtedly afforded an incentive to pupils to do their best.

Card catalog.—Much time has been expended during the year in preparing an extensive and complete card catalog of books for adults. This work will enhance the value of the library many fold when readers become sufficiently familiar with it to know its value. The children's books need the same attention before satisfactory use can be made of them. Printed catalog cards are furnished by the Carnegie library of Pittsburgh at a comparatively low price, and in accordance with your direction, such cards for five hundred children's books have been ordered, so that we hope in the coming year to have a complete catalog of every book in the library.

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Pictures.—An important feature of library work is the mounting of pictures for display in the library and for circulation in schools and clubs. Several hundred have been mounted during the past year and have found an extensive circulation. They are especially useful in the study of geography, history, art and nature study.

Library clubs.—There have been recently established a number of library reading clubs, each under the direction of a leader whose object is to arouse and maintain an interest in the reading of the best books. Printed book marks with lists of the best books for various grades as prepared by the Library Commission have been purchased for the use of the clubs. Mrs. E. C. True, Mrs. Thos. Gadsen and Miss Meta Shuman have already organized such clubs and others are contemplating the work. We know of no way in which an interest in the young can be better or more profitably shown.

Book talks.—During the month of April Dr. F. J. Turner, of the University of Wisconsin, gave a most interesting and instructive book talk on the subject of American history before a large and appreciative audience in the Council Chambers. Such talks are productive of great good to the library and its readers and we wish that they might be extended to cover every line of books in the library.

Gifts.—A corner of the library has been set apart for the use of the Daughters of the American Revolution in which will be kept the books and relics purchased and secured by them for the use of the library. Fifty dollars worth of books, chiefly on Colonial and Revolutionary subjects have been purchased by the society and presented for this corner. The list of these books will be found in the list of gifts and donors accompanying this report.

Further adornments of the library are a handsome Seth Thomas clock, the gift of Mrs. J. E. Wells; a beautiful wall picture, a carbon photograph of Stratford-on-Avon and a statue of Winged Victory presented by the Do-Nothing society.

Apprentice class.—During the past year but one young lady has completed the course of library apprentice.

In consequence of limited assistance your librarian has accomplished less than she hoped to do and much that has long been planned remains to be carried out in the future. However, it may be well to remember that the work of a library extends and multiplies so rapidly that it can never be considered as completely done.

Once again the librarian would express her obligation to the Library Board for the uniform consideration and support that have made possible whatever success has attended her efforts in advancing the interests of the library.

Respectfully submitted,

(Signed) Mrs. W. G. Clough,

Librarian.